

## Office of Family Violence

801 E. Main Street, Richmond VA 23219  
<http://www.dss.virginia.gov/community/dv/>

### Special Topic- 16 Days of Activism

Even though the [16 Days of Activism to End Gender-based Violence Campaign](#) has already begun (November 25<sup>th</sup>- December 10<sup>th</sup>), there is still plenty of time to take part. Throughout the 16 days, activists are convening a “Teach In” on twitter featuring various topics each day. Find the [topics and organizations](#) of your interest and follow their Twitter handles on the date of their Teach-in. Topics include: dating violence prevention, grassroots women’s organizations and the role of innovation in ending GBV, domestic violence and intersecting issues, views of men & boys on masculinity and patriarchy, to name just a few! Retweet, ask questions, or share your thoughts using their Twitter handle (@...) and the hashtags #16Days and #GBVTeachin!

### Fundraising- 5 Donations Pages to Love

Is your donation page on your agency website in bad need of an update? One way to know the answer to this question is to ask, how many people that land on your donor page actually contribute to your organization? [This](#) article features 5 donation pages of nonprofits and discusses the points about them that work really well. Some of those points include: use color to evoke a certain emotion; add photos of people served by your organization to give visual appeal (stock photos work well too); remember to keep the page simple; give donor’s options such as monthly giving; and use the full width of the page which helps translate the webpage to mobile devices.

### Board Development- Former Board Members

Many board members, current and former, contribute a great deal of their personal time and money to the organizations they serve. When a board member’s term expires, they are often given a well-meaning and warm thank you. Yet, because of so many other demands, they fall off the radar, never to be contacted again, beyond the standard annual report or newsletter. In [this](#) article, the importance of continuing to engage former board members is discussed and tips on how engage them are provided.



### Funding Opportunities

[Walmart Community Grant Program](#)

**Deadline: December 31, 2014**

Through the Community Grant Program, Walmart associates are proud to support the needs of their communities by providing grants to local organizations.

### Upcoming Training

**December 8, 2-3:30 Central**

[Understanding BJS Report: Nonfatal Domestic Violence, 2003 - 2012](#)

Faculty will discuss the findings of BJS statisticians contained in the Special Report, below, which examines both the NCVS 10-year aggregate IPV data from 2003 to 2012 and the apparent 67% decline in IPV since 1994 (from 9.8 per 1,000 in 1994 to 3.2 per 1,000 in 2012 for persons 12 years and older). Faculty will examine the NCVS data and compare it with incidence/prevalence of IPV from other sources, concluding that the apparent decline is not an accurate depiction of the rates of IPV.

## Grant FAQ- It's time to look at your budget!

### Should I do a budget amendment and if so, how do I do it?

The end of the calendar year is a great time to review your budget and your spending to-date to determine whether or not a budget amendment is needed. Budget amendments must maintain the integrity of the original proposed work plan. New activities that change the overall scope of services are not acceptable. A budget amendment MAY be used for new items, not previously in the budget, which support ongoing activities, such as a thermal heat machine to treat bed bugs or public awareness costs.

A budget amendment should not be requested to move funds from one category to another simply because funds have not been spent as originally planned. To move funds from one category to another, you will need to describe why funds have not been spent as budgeted and/or that funds originally intended pay for certain expenses have been lost or are no longer available. For instance, if your program experienced staff turnover, in order to move unspent funds from the Salaries line item to the Building line item, you will need to show that funds originally intended to pay for Building costs such as rent have been lost. This is to avoid any appearance of supplantation. The loss of a grant could be one reason, so a denial letter from the funding agency would satisfy this need.

Programs may submit up to 2 budget amendments per grant year (per the Terms and Conditions of the contract) however, they will not be approved during the last 60 days of the grant year. It generally takes our office up to 2 weeks to process them, so *please turn in your Budget Amendment Request by April 15th. The sooner the amended budget is approved, the easier it will be for you to spend the funds.*

Budget amendment requests should be filled out on the budget amendment form (fill out all tabs) and accompanied by a budget narrative. Get the form on our website [here](#).

## Sad news



Marge Quillen, Executive Director of Hope House, passed away on November 26<sup>th</sup>. Her life's work includes the last 14 years spent in dedication to the Hope House of Scott County with 10 years as the Shelter Manager and the last 4 years as ED. She is survived by 4 daughters and many extended family members and friends.

The family would like to extend their humble gratitude to those who collaborated in the effort to end domestic violence throughout the years alongside Marge and Hope House.

Family and friends will be received to celebrate her life from 5 to 7 p.m., Wednesday Dec. 3rd at Gate City Funeral Home, Gate City. The family requested all in attendance wear purple in honor of her work in domestic violence. *In lieu of flowers, donations will be accepted at Hope House, P.O. Box 1992, Gate City, Va., 24251.*

## Upcoming Training

**December 10-3-4:30**

### [The Stalking and Harassment Assessment and Risk Profile](#)

This presentation will introduce the Stalking and Harassment Assessment and Risk Profile (SHARP) and will describe the assumptions and conceptual framework. SHARP is a tool that can be used in conjunction with other risk assessments and tools in the field. SHARP can be used by victims or others on behalf of the victim.

### **Anytime**

### [Board Development Session I - Board Recruitment, Composition and Orientation](#)

The participant will be able to: recognize the importance of building a diverse board; develop inclusive practices and policies; develop recruitment practices; identify criteria for selecting board members; formalize a process for board nomination; and design an on-board process for new members.

### [Board Development Session II - Board Structure and Culture](#)

This section will provide the essential elements to structure a board, ensure it has proper focus and relationship to the Executive Director and staff, and to design, prepare for and run productive board meetings. It will provide concepts and tools including the board book, committee work plan, meeting roles and ground rules, consent agenda and dashboards. An important element of this section is to encourage sharing of best practices currently in use among workshop participants.



